

A regular meeting of the Municipal Civil Service Commission convened on Monday, May 21, 2001, with Priscilla R. Tyson, Douglas S. Morgan and Grady L. Pettigrew present.

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RE: *Review and approval of the May 8, 2001, special meeting minutes.*

This item was deferred to later in today's meeting.

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RE: *Review of the results of the pre-hearing conferences for the following appeals:*

*Terry McClary vs. City of Columbus, Appeal No. 01-CA-0001. Police Officer – 120-hour suspension – CSC hearing scheduled for June 25, 2001.*

*Brendia J. Neuhart vs. Columbus Public Schools, Appeal No. 00-BA-0029. Bus Driver – Discharge - Trial Board scheduled for December 3, 2001.*

This item was deferred to later in today's meeting.

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RE: *Rule Revisions.*

No Rule revisions were submitted this month.

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RE: *Request of the Civil Service Commission staff to revise the Background Removal Standards for Police Officers and Police Communication Technicians*

This item was deferred to later in today's meeting.

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RE: *Request of appellant Marlo M. Gilley to withdraw the appeal she filed with the Civil Service Commission on June 8, 2000 – Appeal No. 00-BA-0019.*

The Commissioners approved Ms. Gilley's request to withdraw the appeal she filed with the Civil Service Commission on June 8, 2000.

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RE: *Trial Board Recommendations.*

No trial board recommendations were submitted this month.

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RE: *Request of the Columbus Public Schools to revise the specification for the classification of Audio Visual Production Specialist (Class Code 347).*

This item was deferred.

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RE: *Request of the Civil Service Commission staff to approve the specification review for the classification Refuse Collector and Vehicle Operator (Manual) with no revisions (Class Code 3923).*

This item was deferred.

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RE: *Request of the Civil Service Commission staff to revise the specification for the classification Refuse Collection Vehicle Operator (Automated) [Class Code 3922].*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to revise the specification for the classification Refuse Collection Vehicle Operator (Automated) to include references to the new refuse collection methodology being utilized by the Refuse Collection Division. The new methodology involves the implementation of a compactor-container service as a result of increased demand expressed from apartment and condominium complexes and numerous new developments in the City. With the implementation of this new service method, it was recommended that the specification be revised to include references to this new methodology both in the definition and examples of work sections of the specification. There are currently one hundred and sixteen incumbents serving in this classification, which was last revised in October 1996.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification Economic Development Division Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Economic Development Division Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department. Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Economic Development Division Administrator would be responsible for directing the activities of the Economic Development Division within the Department of Development. The specialized activities within this division would include business development and finance, urban infrastructure, capital improvements, commercial revitalization and international business. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by a division administrator assigned to this division. The proposed minimum qualifications would require possession of a bachelor's degree and five years of managerial experience in city or regional planning, community or economic development, public or business administration, or a closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification of Housing Division Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Housing Division Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department. Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current

structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Housing Division Administrator would be responsible for directing the activities of the Housing Division within the Department of Development. The specialized activities within this division would include housing information services, housing rehabilitation and relocation services, homeownership services, community assistance and lead safety. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by a division administrator assigned to this division. The proposed minimum qualifications would require possession of a bachelor's degree and five years of managerial experience in city or regional planning, community or economic development, social or human services, housing rehabilitation and relocation, public or business administration or a closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification of Downtown Development Office Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Downtown Development Office Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department. Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Downtown Development Office Administrator would be responsible for managing the activities of the Downtown Development Office within the Department of Development. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by an office administrator assigned to this office. The proposed minimum qualifications would require possession of a bachelor's degree and four years of experience in city or regional planning, community or economic development, code enforcement, social or human services, public or business administration, or a closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. The proposed knowledge, skills, and abilities were developed to support the examples of work and minimum qualifications. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification of Neighborhood Services Division Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Neighborhood Services Division Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department. Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current

structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Neighborhood Services Division Administrator would be responsible for directing the activities of the Neighborhood Services Division within the Department of Development. The specialized activities within this division would include neighborhood relations, historic preservation, code enforcement and consolidated planning. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by a division administrator assigned to this division. The proposed minimum qualifications would require possession of a bachelor's degree and five years of managerial experience in city or regional planning, community or economic development, code enforcement, historic preservation, public or business administration, or other closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. The proposed knowledge, skills and abilities were developed to support the examples of work and minimum qualifications. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification of Building Services Division Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Building Services Division Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department. Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Building Services Division Administrator would be responsible for directing the activities of the Building Services Division within the Department of Development. The specialized activities within this division would include business development and finance, urban infrastructure, capital improvements, commercial revitalization and international business. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by a division administrator assigned to this division. The proposed minimum qualifications would require possession of a bachelor's degree and five years of managerial experience in city or regional planning, community or economic development, code enforcement, code development, construction or building administration, public or business administration or a closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. The proposed knowledge, skills and abilities were developed to support the examples of work and minimum qualifications. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification of Planning Division Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Planning Division Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department.

Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Planning Division Administrator would be responsible for directing the activities of the Housing Division within the Department of Development. The specialized activities within this division would include long range planning, neighborhood planning and urban design. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by a division administrator assigned to this division. The proposed minimum qualifications would require possession of a bachelor's degree and five years of managerial experience in city or regional planning, community or economic development, public or business administration, or a closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. The proposed knowledge, skills and abilities were developed to support the examples of work and minimum qualifications. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to create the classification of Land Management Office Administrator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to create the classification of Land Management Office Administrator in response to recommendations made by Public Strategies Group (PSG), a consulting firm hired by the Coleman administration to improve the operations, management, and delivery of City services. PSG reviewed seven departments including the Trade and Development Department. Upon completion its review, PSG recommended that the new Trade and Development organization be more focused on services than programs and that it be flatter, less vertical and with fewer work units. The PSG proposed structure would consist of five divisions and two offices compared to the current structure that has three divisions. The five new divisions would include Neighborhood Services, Housing, Economic Development, Planning and Building Services. The two new offices would include Land Management and Downtown Development.

By definition, the Land Management Office Administrator would be responsible for managing the activities of the Land Management Office within the Department of Development. The examples of work section was developed to best represent the responsibilities to be assigned and the duties performed by an office administrator assigned to this office. The proposed minimum qualifications require possession of a bachelor's degree and four years of experience in city or regional planning, community or economic development, real estate acquisitions, land management, social services, public or business administration or closely related field. A substitution was proposed that would allow a master's degree in a related field to be substituted for one year of the required experience. The proposed knowledge, skills and abilities were developed to support the examples of work and minimum qualifications. It was recommended that the probationary period be assigned 365 days and that the examination type be designated noncompetitive in accordance with Civil Service Commission Rules.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to impose a hiring moratorium on the classification Trade and Development Administrative Coordinator (Class Code 0328).*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented the Commission's request to impose a hiring moratorium on the classification of Trade and Development Administrative Coordinator. There are currently three positions serving in this classification, which was last reviewed in December of 1997. The duties and responsibilities performed by these incumbents could easily be classified using the Trade and Development Program Coordinator classification, Class Code 2015. The existence of both of these classifications

represents duplication in the class plan. Also, this request is consistent with the findings and recommendations from Hay Management Consultants, who recommended the same grade assignment to both of these classes because they could find no real difference or distinction in either the type or level of responsibilities assigned. It was therefore, recommended that a hiring moratorium be placed on the Trade and Development Administrative Coordinator to prevent further position allocations. None of the current incumbents would be negatively impacted by the proposed moratorium.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to revise the specification for the classification Software Engineer (Class Code 0585).*

This item was deferred.

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RE: *Request of the Civil Service Commission staff to create the specification for the classification Business Processes Coordinator, assign a probationary period of 365 days, designate the examination type as noncompetitive and amend Rule XI accordingly.*

This item was deferred.

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RE: *Request of the Civil Service Commission staff to abolish the classification of International Affairs Coordinator and amend Rule XI accordingly (Class Code 0759).*

PRESENT: Tamira Rollins, Personnel Administrative Officer

Tamira Rollins presented this request for Michael Maloney, Personnel Analyst II, who reviewed this classification in accordance with the Commission's ongoing effort to review all classifications at least once every five years. This classification was created in May of 1993 under the administration of former Mayor Lashutka. It was intended to be used exclusively in the Office of the Mayor for the purpose of coordinating and marketing international economic and cultural initiatives.

Discussions with representatives from Mayor Coleman's office have indicated that there is no current or future intention to use this classification. The functions formerly handled by this position are now handled by the unclassified service for the Office of the Mayor.

Accordingly, the Civil Service Commission requested the abolishment of the International Affairs Coordinator classification.

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Request of the Civil Service Commission staff to merge the classification Aging Programs Care Coordinator (Social Services) [Class Code 0871] into Aging Programs Care Coordinator, amend Rule XI accordingly and allow all affected position incumbents to retain their current appointment type and classification seniority (Class Code 0870).*

This item was deferred.

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RE: *Residency Hearing Reviews.*

No residency hearing reviews were submitted this month.

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RE: *ADMINISTRATIVE/JURISDICTIONAL REVIEWS.*

This item was deferred to later in today's meeting.

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RE: *Personnel Action – Request of the Civil Service Commission staff to deem Mary Good eligible for the Preferred Eligible List for the Administrative Assistant examination in accordance with Rule X(G)(1)(b) [Class Code 0774].*

This item was deferred to later in today's meeting.

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RE: *Personnel Action – Request of the Civil Service Commission staff to deem Karen Harris eligible for the Preferred Eligible List for the Information Systems Technician examination in accordance with Rule X(G)(1)(c) [Class Code 0546].*

This item was deferred to later in today's meeting.

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*The Commission recessed its meeting at 12:55 p.m. to consider deferred items.*

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*The Commission reconvened its meeting at 1:10 p.m.*

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RE: *Review and approval of the May 8, 2001, special meeting minutes.*

The minutes were approved as written.

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RE: *Review of the results of the pre-hearing conferences for the following appeals:*

*Terry McClary vs. City of Columbus, Appeal No. 01-CA-0001. Police Officer – 120-hour suspension – CSC hearing scheduled for June 25, 2001.*

*Brendia J. Neuhart vs. Columbus Public Schools, Appeal No. 00-BA-0029. Bus Driver – Discharge - Trial Board scheduled for December 3, 2001.*

PRESENT: Theresa Lynn Carter, Deputy Executive Director

Ms. Carter appeared before the Commissioners and reported on the results of two pre-hearing conferences conducted earlier today.

Terry McClary - Mr. McClary appeared today and advised that John Waddy, who was unable to attend, represents him. Mr. McClary was instructed to advise Mr. Waddy to provide his witness list with addresses by Friday, May 25, 2001. Mr. McClary was also instructed to ask Mr. Waddy to contact Alan Varhus of the City Attorney's Office to let Mr. Varhus know which charges are in dispute. Ms. Carter will follow up by mail and fax to Mr. Waddy to confirm these requests and that he is representing Mr. McClary. Mr. Varhus estimated his case would take roughly two hours, absent any knowledge of what Mr. Waddy's plans are.

Brendia J. Neuhart - John Graceffo represents Ms. Neuhart. Ms. Neuhart was terminated from her position as a bus driver with the Columbus Public Schools due to a BCI report indicating Ms. Neuhart had a conviction for assault, a violation that would disqualify her from working for the schools. Mr. Graceffo submitted an Entry from Judge Ann Taylor dismissing that charge; evidently there was an incident between Ms. Neuhart, her mother and a police officer and it was her mother that assaulted the police officer. Somehow the names were transposed on the paperwork when it went to BCI. Mr. Braverman, for the Columbus Public Schools, does not dispute that this happened and agreed to have settlement paperwork to the Commission by June 15, 2001. If, for some reason, the case should not settle, Mr. Braverman would have one witness and Mr. Graceffo would have two witnesses; they estimate that the entire case would not take more than a half-hour to forty-five minutes.

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RE:     *Request of the Civil Service Commission staff to revise the Background Removal Standards for Police Officers and Police Communication Technicians*

PRESENT:     Theresa Lynn Carter, Deputy Executive Director

This item was deferred.

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RE:     *ADMINISTRATIVE/JURISDICTIONAL REVIEWS*

*Review of the appeal of Robert Goins regarding the score that he received on the Property Maintenance Inspector Trainee examination – Appeal No. 01-CA-0004.*

The Commissioners approved the written recommendation submitted by the Civil Service Commission staff that there was no basis for taking further action regarding Robert Goins’ appeal and dismissed it without a hearing.

*Review of the appeal of Dan A. Richards regarding the rejection of his application for the Water Metering Manager examination – Appeal No. 01-CA-0007.*

The Commissioners approved the written recommendation submitted by the Civil Service Commission staff to uphold the rejection of Dan A. Richard’s application because of insufficient qualifying supervisory experience as required. Accordingly, the Commission dismissed his appeal without a hearing.

*Review of the appeal of Gregory Lewis, Jr. regarding the rejection of his application for the Customer Relations Manager examination.*

The Commissioners approved the written recommendation submitted by the Civil Service Commission staff to uphold the rejection of Gregory Lewis’ application and dismissed his appeal without a hearing.

*Review of the appeal of Geraldine Bumgardner regarding her resignation from the position of Bus Driver at the Columbus Public Schools – Appeal No. 01-BA-0013.*

The Commissioners approved the written recommendation submitted by the Civil Service Commission staff that Geraldine Bumgardner’s termination was a non-disciplinary action that resulted from her failure to maintain a required school bus driver certificate and that she signed a statement indicating that her resignation was voluntary and without coercion. The Commission decided to dismiss her appeal without a hearing.

*Review of the appeal of Jack Reall regarding the rejection of his request to schedule an alternative test date for the February 2001 fire promotional examination.*

The Commissioners approved the written recommendation submitted by the Civil Service Commission staff to deny his request for an alternative test date and decided to dismiss his appeal without a hearing.

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RE:     *BACKGROUND ADMINISTRATIVE REVIEWS*

Background Administrative Reviews  
May 10, 2001

Keith M. Talik	Police Officer	01-BR-053
Marsha D. Tucker	Police Officer	01-BR-054
Daniel Shealy	Police Officer	01-BR-055
Brian J. Lapp	Police Officer	01-BR-056
Kassondra Malloy	Police Communication Technician	01-BR-057
Lisa M. Boyer	Police Communication Technician	01-BR-058

The Commissioners reviewed the files of Keith M. Talik, Marsha D. Tucker, Daniel Shealy and Brian J. Lapp and decided their names would not be reinstated to the Police Officer eligible list.

The Commissioners reviewed the files of Kassondra Malloy and Lisa M. Boyer and decided their names would not be reinstated to the Police Communication Technician eligible list.



Police Officer Applicants  
Removed During The Prescreening Process

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Michael Pendleton

Substance Abuse (H.2)

Gloria Richard

Traffic (E.3)

The Commissioners reviewed files for two police officer applicants for an administrative review of the decision of the Executive Director to reject their applications due to a violation of the background standards for police officers during the pre-screening process.

After reviewing the files of Michael Pendleton and Gloria Richard, the Commissioners decided that Mr. Pendleton's and Ms. Richard's applications would not be accepted and they would not be permitted to take the police officer test.

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RE: *Personnel Action – Request of the Civil Service Commission staff to deem Mary Good eligible for the Preferred Eligible List for the Administrative Assistant examination in accordance with Rule X(G)(1)(b) [Class Code 0774].*

A motion to approve the request was made, seconded, and passed unanimously.

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RE: *Personnel Action – Request of the Civil Service Commission staff to deem Karen Harris eligible for the Preferred Eligible List for the Information Systems Technician examination in accordance with Rule X(G)(1)(c) [Class Code 0546].*

A motion to approve the request was made, seconded, and passed unanimously.

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*The Regular meeting was adjourned at 1:30 p.m. to hear a disciplinary action.*

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Re: *Hearing on the merits of the appeal of James C. Ward, III, from the action of the Department of Public Safety, Division of Fire, suspending him for 48 hours from the position of Firefighter - Case No. 00-CA-0026.*

Commission President Tyson read the charges and specifications into the record.

**Charge I:** Systems Manual, Chapter II, Rules and Regulations Governing Fire Station Personnel, Section 204.50, "Member shall not report late for work or be absent without leave from quarters, emergency scenes, or other assigned duty locations."

**Specification I:** Firefighter James C. Ward III was thirty-seven (37) minutes late for duty on April 17, 2000.

Appearances and preliminary matters were handled. Appellant Ward represented himself. President Tyson confirmed that both parties have agreed to go forward with the hearing before two of the three Commissioners. Neither party requested a separation of witnesses. Appellant Ward and Assistant City Attorney Michael Matuska gave opening statements.

Firefighter James C. Ward III had no witnesses to call but spoke on his own behalf. Mr. Ward was sworn in and answered questions from Commissioners Tyson and Morgan and was then cross-examined by Mr. Matuska.

Fire Chief Stephen K. Woltz – Assistant City Attorney Michael Matuska called Fire Chief Woltz on direct examination. Appellant Ward waived cross-examination of this witness. Fire Chief Woltz answered questions from Commissioners Tyson and Morgan and was excused.

Safety Director Mitchell J. Brown – Assistant City Attorney Michael Matuska called Safety Director Brown on direct examination. Mr. Brown was sworn in by Commission President Tyson. Mr. Brown was cross-examined by Appellant Ward and was excused.

Assistant City Attorney Matuska moved that the City’s three exhibits be entered into the record and rested his case. The exhibits were submitted.

Mr. Matuska and Mr. Ward presented their closing statements.

Commission President Tyson advised that a decision on this hearing would be announced at the June 25, 2001, regular Commission meeting.

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*The hearing was adjourned at 3:50 p.m.*

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Priscilla R. Tyson, Commission President	June 25, 2001 Date